Facilities/Transportation Committee Minutes

Tuesday, March 8, 2011 – 11:30 a.m.
Board Room, Administration Office

Present: D. Karnes, Chairperson, P. Bowslaugh (Alternate), M. Clark, R. Harkness, G. Barnes, Dr. D. Michaels, G. Malazdrewicz
Regrets: G. Kruck, J. Murray

1. CALL TO ORDER:

The Facilities/Transportation Committee Meeting was called to order at 12:05 p.m. by the Chairperson, Trustee Karnes.

2. APPROVAL OF AGENDA

Trustee Karnes requested discussions regarding flood preparations be added to the agenda. The Facilities/Transportation Committee Agenda was approved as amended.

3. REVIEW OF COMMITTEE MINUTES

The Committee reviewed the Minutes of February 8, 2011.

4. COMMITTEE GOVERNANCE GOAL ITEMS

a) Review of Committee's Goal Statements.

The Secretary-Treasurer referencing the Minutes of the Manitoba Association of School Boards Officials (MASBO) noted that Manitoba Education is currently developing a "Community Use of Schools and School Use of Community Facilities Handbook" designed to provide guidelines for the development of policies and procedures for these purposes. The MASBO minutes further note the handbook will contain sample joint-use agreements and will be supported by new provincial directives that will outline expectations and responsibilities. Given this handbook is to be available by spring, the Secretary-Treasurer asked the Committee if they wished to postpone their proposed public consultations on community use of school facilities until they have had the opportunity to review the proposed handbook. It was agreed the Committee would postpone public consultations until such time as they have received and reviewed the proposed handbook. Discussions were also held regarding the City/Division Joint Task Force Committee's ongoing conversations on this matter. Facilities and Transportation Committee Chairperson, Mr. Karnes was invited to attend the Joint Task Force Committee meeting to be held later in the day to answer questions regarding this topic. Director of Facilities and Transportation, Mr. Clark, confirmed he will bring forth information regarding use of facilities to the next Committee meeting.

5. OTHER COMMITTEE GOVERNANCE MATTERS

a) Veteran's Way

The Committee agreed to strike this matter from the agenda until such time as Trustee Murray wished to bring it back to the table for discussion.

b) YMCA 2011 Summer Day Camp

The Committee reviewed the request of the YMCA to use school buses for their 2011 Summer Day Camp. Supervisor of Transportation, Mr. Harkness, confirmed the Division would be able to accommodate the YMCA's request for buses.

Recommendation:
That a school bus be provided to the YMCA 2011 Summer Day Camp, for the weeks of July 5th, 2011 to August 27th, 2011, at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Motor Transport Board.

c) Request for Transportation Assistance

Secretary-Treasurer, Mr. Barnes, reviewed the parent request for transportation assistance and provided background information regarding the need for transportation assistance. It was agreed to provide transportation assistance on an ongoing basis as approved by the Supervisor of Transportation so that this request does not need to return to the Committee on a yearly basis.

Recommendation:
That the Breemersch family be reimbursed mileage at the current mileage allowance rate to transport their child from Meadows School to home at the end of the school day on an ongoing basis as approved by the Supervisor of Transportation.

d) Parent Concern regarding possible flooding of Grand Valley Road

Supervisor of Transportation, Mr. Harkness, noted that the area of concern regarding possible flooding extended from 18th to 34th Street. In the event of flooding, he stated the Division's last stop is 34th Street at which time the school bus would then detour to the north thereby delaying the route by approximately six minutes. If there is more extensive flooding, the Division will not be able to pick-up at 34th and the bus will need to detour to Hunter Road. Mr. Harkness confirmed he is in contact with the various municipalities regarding this matter and will be directly contacting all families concerned. Mr. Harkness was directed to respond to the email received by the parent who raised this concern.

Director of Facilities and Transportation, Mr. Clark, confirmed that he has been in contact with the City of Brandon regarding possible flooding and is on the City's update list as the flooding situation changes. He noted he is also in contact with Brandon University about the possibility of using empty classrooms should the Division need to temporarily close Kirkcaldy Heights School due to flooding. He has also been in contact with a mover regarding the possibility of moving any school equipment should the need arise.

Secretary-Treasurer, Mr. Barnes, confirmed that should flooding reach Kirkcaldy Heights School the Division is responsible for making alternate arrangements for the students attending that school. He noted Fuzzy Bears Day Care is also located in the school and as the day care rents the facilities and is not part of the school division, the Division is not responsible for finding alternate space for the day care. It was agreed the Director of Facilities and Transportation will advise Fuzzy Bears Day Care of this decision.

6. OPERATIONS INFORMATION

- The Secretary-Treasurer advised he has received confirmation of financing regarding the purchase of Fleming School. He noted a report has been included in the Report of Senior Administration for the March 14, 2011 Regular Meeting of the Board of Trustees.

7. <u>NEXT REGULAR MEETING: 11:30 a.m., Tuesday, April 12, 2011, Board Room.</u>

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

D. Karnes, Chair	G. Kruck
J. Murray	P. Bowslaugh (Alternate)