Personnel Committee Minutes

Wednesday, March 9, 2011 – 9:45 a.m.
Conference Room, Administration Office

Present: L. Ross, (Chairperson), D. Karnes, P. Bartlette, G. Barnes, Dr. Michaels, B. Switzer

1. CALL TO ORDER

Trustee Ross, Chairperson, called the meeting to order at 9:55 a.m.

2. APPROVAL OF AGENDA

The following items were approved for addition to the agenda for In-Camera discussions: prep time, head teacher allowance, Policy 5006 – "Administrator Allowance".

3. REVIEW OF COMMITTEE MINUTES

The February 15, 2011 Committee Minutes were reviewed without comment.

4. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

5. OTHER COMMITTEE GOVERNANCE MATTERS (In-Camera)

A) Principal Reassignment for September 2011

Dr. Michaels, Superintendent/CEO, provided a detailed verbal report on administrator assignments. These matters were discussed at length. The Committee agreed that the Superintendent would submit a written report to the Board for consideration.

B) Teacher Grievance

G. Barnes, Secretary-Treasurer, provided a verbal update on a teacher grievance.

C) Prep Time

The Committee considered the high school prep time issue.

D) Head Teacher Allowance

The Superintendent, Dr. Michaels, informed the Board regarding a head teacher matter. The Secretary-Treasurer was requested to review this matter in reference to the Brandon Teachers Association Collective Agreement and report back to the next month's Committee meeting.

E) Policy 5006 – "Administrator Allowance"

Dr. Michaels, Superintendent/CEO, advised the Committee about a school administrator matter that may be brought forward at a later time.

5. OPERATIONS INFORMATION

The following correspondence were received as information:

- MSBA Long Term Disability Plan for Non-teachers;
- MSBA Salary Bulletin – Portage La Prairie S.D. & CUPE Local 2085.

6. NEXT REGULAR COMMITTEE MEETING: 10:00 a.m. Tuesday, April 26, 2011, Board Room.

The meeting adjourned at 12:00 noon.

Respectfully submitted,

L. Ross, Chairperson

D. Karnes

P. Bartlette (Alternate)